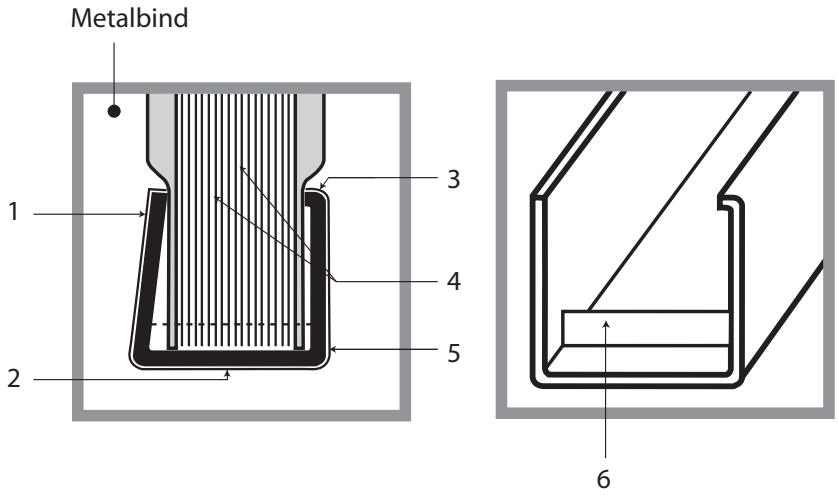
OPUS Easy 120

GB User's guide

Contents:

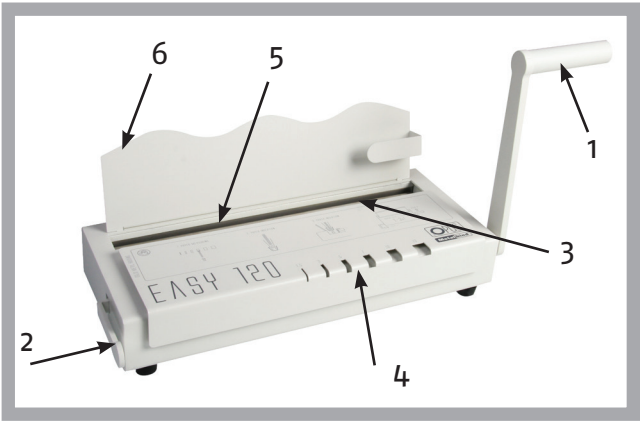
1 METALBIND SYSTEM Metalbind®

OPUS EASY 120 was designed for binding documents and covers using the METALBIND SYSTEM of covers and channels. The pages of the presentation document are placed between covers and than put into the METALBIND channel and clamped together from the outside.



1 – The back wall of the channel is bent in to clamp covers and pages
2 – Special covering for hot print stamping
3 – Shaped front edge to keep a perfected flat face to the front of the presentations
4 – The internal pages are protected against damage by the covers from the channel
5 – The front face of the channel is never misshaped always flat
6 – The special protrusions (on selected channels) at each end help to centre covers and papers of the presentation document and stop them moving sideways in the channel

2 DESCRIPTION



1 – Handle
2 – Clamp lever
3 – Binding slot
4 – Channel size selector graph with indentions
5 – Binding bar and jaw
6 – Extended back support

NOTE:
The binding bar is fixed to the binding jaw by a magnet. When binding the binding bar tilts forward slightly and drops back. Should the binding bar come out, by accident, to replace it ensure that the notches on the binding bar fit on the 2 square pins at each end of the binding jaw.

3 HEALTH & SAFETY

- Before operating the equipment read the Health & Safety precautions, manufacturers recommendations and the operation/user manual
- The operation/user manual should be easily available at any time for the operator
- The equipment must be kept away and out of reach of children
- Equipment must be protected against dust and damp and should be positioned on a strong and sturdy flat surface
- While binding, do not put fingers into the binding slot
- Be careful when moving the equipment it is very heavy
- The machine must not be used for any other purposes other than those indicated in the operating/ user manual
- It is necessary to check and supervise if the equipment is being used and operated correctly, before reporting any malfunctions or problems to the service department or dealer
- Equipment must not be located outside or operated in temperatures under 8˚C / 46.4˚F and must be operated in accordance with the general Health & Safety rules failure to do so could cancel the guarantee
- Repairs must be carried out by authorized staff, during the guarantee period, failure to do so could cancel the guarantee.

4 ASSEMBLEING AND PREPARATION TO WORK

No tools are required to assemble. After taking the device out of the packing box, start assembling the equipment. Screw the handle to the arm(1). Install extended back support (6) on the top at the back with the thumb screw supplied. The equipment is now ready for work.

5 BINDING WITH METALBIND

1. Use the channel selecting graph with indentions (4) or chats below to choose the channel size.

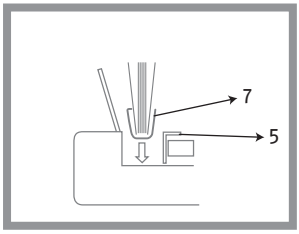
Channel size	H/p/H	H/p/T	S/p/S	0/p/0
1,5	-	-	1 - 15	1 - 15
3	-	-	16 - 32	15 - 30
5	18 - 31	18 - 33	33 - 45	18 - 38
7	32 - 60	34 - 63	46 - 62	39 - 67
10	61 - 89	64 - 92	63 - 94	68 - 97
13	90 - 120	93 - 120	95 - 120	98 - 120

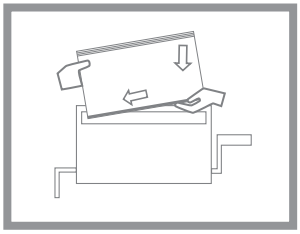
H = hard cover. p = pages. T = transparent cover. S = soft cover. 0 = no cover.
Example: H/p/H =(H) hard cover/ (p)pages / (H) hard cover

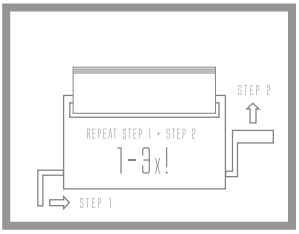
2. Pull the bind handle up (1) to the open position, vertical.
3. Move the clamp lever (2) completely out to the left.
4. Prepare the documentation for binding:

A Method:

- Take the pile of documents insure they are even, put them between the covers, check the pages are cantered between the edges of covers.
- Now take the documents and covers and push carefully into the channel, start with one end.
- Put the channel (7) with documents start with one end at an angle, into the binding slot as shown bellow. Ensure that all sizes of channels are in the centre of the binding slot.
- Slid the clamp lever in (2) to the right until you can feel resistant's on the lever.



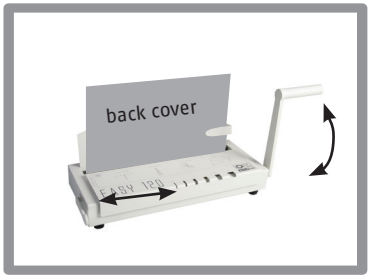




B Method:

- Put the channel (7) into the binding slot in the centre.
- Slid the clamp lever (2) in to the right until you can feel resistant's on the lever.
- Take the pile of documents insure they are even, put them between the covers, check the pages are cantered between the edges of covers.
- Now take the documents and covers and push carefully into the channel in the binding slot, start with one end at an angle.

NOTE!
Make sure the back cover is facing you. Ensure you have the right channels for the cover. If the channels have parturitions, ensure covers are between them.



5. Push the handle (1) down.
6. Now pull up the bind handle (1) to the open position, vertical and slide the clamp lever (2) to the right in the same time.
7. Repeat points 5 and 6 until the document is bound, (2–3 times)
8. You may remove bound document.

6 SYSTEM C–BIND

The device OPUS Easy 120 allowed you to bind the C–BIND system as well.

1. Use channel width selecting graph with indentions (4) or chat below to choose size of channel.

Channel size	Number of sheets
AA	soft cover 15–40 hard cover 20–40
A	41–90
B	91–120

The bound documentation must have a thickness of at least 1.8 mm (without cover). If the documentation is thinner, you must use a filling strips (e.g. O.Filling Sticky available at OPUS), to increase the thickness of bound documents.

When using the C–binding system, remember to rotate the covers 180° 2 or 4 times.

7 TECHNICAL DATA

- Binding capacity .....120 sheets*
- Net weight .....8.7 kg
- Gross weight 9.5kg
- Dimensions (H x W x D) .....147 x 458 x 234 mm

* Tested on 80 g/m² paper